

**Appearance Before the Board:** (R - 12/09/99)Appeals to the Board

Any matter relating to the operation of the school system may be appealed to the Board. However, the Board desires that all matters be settled at the lowest level of responsibility and will not hear complaints or concerns which have not advanced through the proper administrative procedure from the point of origin.

If all steps of the administrative procedure have been pursued and there is still a desire to appeal to the Board, the matter shall be referred in writing to the office of the director of schools and the Board shall determine whether to hear the appeal.

Appearing Before the Board

Individuals desiring to appear before the Board must submit a written request with descriptive materials to the office of the director of schools fourteen calendar days before the meeting. If the request is approved by the Executive Committee, the item will be placed on the agenda. Individuals placed on the agenda will be recognized at the beginning of the meeting and given time to speak when their topic of interest is addressed on the agenda. All requests submitted will be included in the board packet.

Delegations must select only one individual to speak on their behalf unless otherwise determined by the Board.

The chairman may recognize individuals not on the agenda for remarks to the Board if she/he determines that such is in the public interest. A majority vote of members present can overrule the decision of the chairman.

Individuals speaking to the Board shall address remarks to the chairman and may direct questions to individual board members or staff members only upon approval of the chairman. Each person speaking shall state his name, address, and subject of presentation. Remarks will be limited to ten minutes unless time is extended by the Board. The chairman shall have the authority to terminate the remarks of any individual who is disruptive or does not adhere to Board rules.<sup>1</sup>

Individuals desiring additional information about any item on the agenda shall direct such inquiries to the office of the director of schools.

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Legal Reference:

1.TCA 39-17-306

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Cross Reference:

School Board Meetings 1.600  
Agendas 1.603  
Complaints About School Personnel 5.502